

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 2324-11

SIGNATURE AUTHORIZATION

WHEREAS, the Board of Trustees of Capistrano Unified School District may legally authorize the Superintendent and specific officers of the District to sign payroll notices of employment/changes of status, timesheets, vendor orders for payments, and warrant registers;

NOW THEREFORE BE IT RESOLVED that the following personnel are and shall be so designated:

Superintendent	Christopher Brown
Deputy Superintendent, Business and Support Services	Clark Hampton
Associate Superintendent, Human Resource Services	Bob Presby
Assistant Superintendent, Fiscal Services	Philippa Townsend
Executive Director, Fiscal Services	Matthew Krause
Manager II, Fiscal Services	Mercedes Rosales
Manager II, Fiscal Services	Jennie McCoun
Manager II Payroll	Elizabeth Bley
Lead Accounting Technician, Fiscal Services	Bhavana Patel

BE IT FURTHER RESOLVED that a signature stamp is authorized for Christopher Brown, Clark Hampton, and Phillipa Townsend; and

THAT only one signature or signature stamp shall be required by this Board for processing of said documents; and

THAT the Secretary be authorized to complete the authorization of signatures and forward same to appropriate officials of Orange County.

AYES: (7)


NOES (0)

ABSENT (0)

ABSTAIN (0)

I, Christopher Brown, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 16th day of August 2023, by a roll call vote.



Amy Hanacek
Clerk of the Board of Trustees

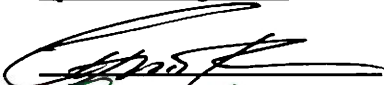
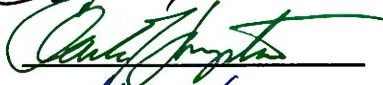

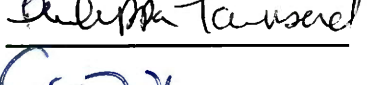

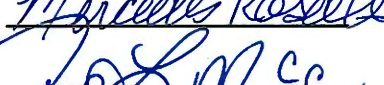
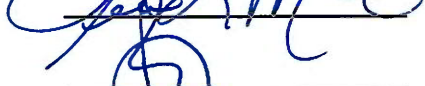
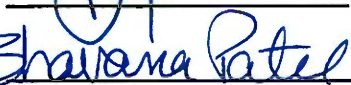
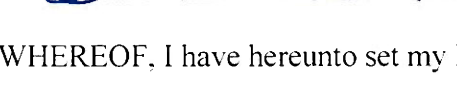
Christopher Brown, Ed.D.
Secretary of the Board of Trustees

AUTHORIZATION OF SIGNATURES

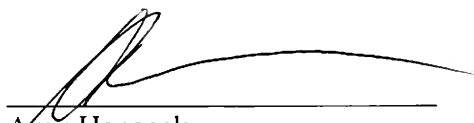
Capistrano Unified School District

August 16, 2023

I, Amy Hanacek, Clerk of the Board of Trustees of the above-named School District of Orange County, California, hereby certify that the said Board of Trustees at a regular meeting thereof, held on the 16th day of August 2023, adopted by a majority vote of said Board of Trustees, Resolution No. 2324-11 that the following named persons be authorized to sign payroll notices of employment/changes of status (NOE/CS), timesheets, vendor orders for payment and check registers as indicated, and that all previous authorization of signatures are rescinded. Resolution No. 2324-11 further states that the authorization is subject to the following provisions:

<u>Name Typed</u>	<u>Specimen Signature</u>	<u>Authorized to Sign:</u>			
		<u>Payroll</u>	<u>Time</u>	<u>Vendor Payments</u>	
		<u>NOE/CS</u>	<u>Sheet</u>	<u>Orders</u>	<u>Registers</u>
Christopher Brown		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Clark Hampton		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Bob Presby		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Philippa Townsend		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Matthew Krause		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Mercedes Rosales		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Jennie McCoun		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Elizabeth Bley		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Bhavana Patel		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of August 2023.


 Amy Hanacek
 Clerk of the Board of Trustees